

**ODISHA STATE COMMISSION FOR BACKWARD CLASSES, TOSHALI
BHAWAN, 6th FLOOR, A-2 BLOCK, SATYA NAGAR, BHUBANESWAR-
751007**

No. 437 /OSCBC, Bhubaneswar
(OE-I-08/2021)

Dated: 18.03.2023

From

Sri Vir Vikram Yadav, IAS
Member Secretary, OSCBC

To

The Collectors (all)/
The Commissioners of Municipal Corporations (all)

Sub: Minutes of the meeting held on 15.03.2023 at 7 P.M. under the Chairmanship of the Chief Secretary, Odisha to review the preparatory activities undertaken by the District Collectors and the Commissioners of Municipal Corporations towards survey of social and educational conditions of the people belonging to the backward classes in Odisha.

Madam/Sir,

In inviting a reference to the subject cited above, I am to enclose herewith a copy of the Minutes of the meeting held on 15.03.2023 at 7 P.M. through video conference under the Chairmanship of the Chief Secretary, Odisha to review the preparatory activities undertaken by the District Collectors and the Commissioners of Municipal Corporations towards survey of social and educational conditions of the people belonging to the backward classes in Odisha for your kind information and necessary action.

Yours faithfully,


Member Secretary
18/03/23
OSCBC

Memo No. 438 /OSCBC

Date 18.03-23

Copy forwarded to OSD to the Chief Secretary, Odisha for kind information of Chief Secretary.


Administrative Officer
18.03.2023
OSCBC

(P.T.O)

Memo No. 439 /OSCBC

Date 18.3.23


Copy forwarded to OSD to the Director, OBC, ST & SC Dev., M & BCW Department for kind information.


Administrative Officer
OSCBC

Memo No. 440 /OSCBC

Date 18.3.23

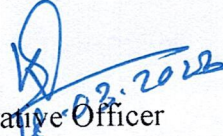
Copy forwarded to P.S. to Chairman, OSCBC for kind information of Chairman.


Administrative Officer
OSCBC

Memo No. 441 /OSCBC

Date 18.3.23

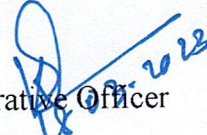
Copy forwarded to P.S. to Member-Secretary, OSCBC for kind information of Member-Secretary.


Administrative Officer
OSCBC

Memo No. 442 /OSCBC

Date 18.3.23

Copy forwarded to P.S. to Commissioner-cum-Secretary, S.T. & S.C. Dev, M & BCW Department for kind information of Commissioner-cum-Secretary


Administrative Officer
OSCBC

Proceedings of the meeting to review the progress of preparatory activities for survey of social and educational conditions of the people belonging to the Backward Classes in Odisha held on 15.03.2023 at 7 P.M. under the Chairmanship of the Chief Secretary, Odisha

A meeting was held on 15.03.2023 at 7 P.M through video conference under the Chairmanship of the Chief Secretary, Odisha to review the progress of preparatory activities undertaken by the District Collectors and the Commissioners of the Municipal Corporations in connection with the survey of social and educational conditions of the people belonging to the backward classes in Odisha.

At the outset, the Member-Secretary, Odisha State Commission for Backward Classes briefed about the progress of various preparatory activities undertaken so far by the District Collectors and the Commissioners of the Municipal Corporations in connection with the survey of social and educational conditions of the people belonging to the backward classes in Odisha through presentation.

Agenda item No. 01- Procurement of materials for the enumerators' kit, survey materials and indent for additional requirement and submission of revised survey plan to the Commission.

Observation-On review of this aspect, it revealed that a few Districts and Municipal Corporations submitted the required indent after the stipulated timelines and most of the Districts and Municipal Corporations lagged behind. It was also observed that the indent raised by some Districts and Municipal Corporations was irrational and were not according to the scale of requirement of survey materials. Also, the Revised Survey Management Plan has not been submitted by any of the Districts or Municipal Corporations.

Action- All the Districts and the Municipal Corporations were instructed to submit the indent for additional requirement of survey materials, if any, in realistic terms, based on actual physical verification to the Commission at the earliest for placing the indent for printing of materials. It was also instructed that the information regarding status of procurement of enumerators' kit shall be updated in the Google Doc shared by the Commission at the earliest. It was

further impressed upon all concerned to prepare and submit the Revised Survey Management Plan at the earliest.

Agenda item No. 02- Status of registration and up-dation of data of Enumerators and Supervisors online through survey portal.

Observation-On review it is found that most of the districts and municipal corporations are non-performers with regards to the registration of enumerators and supervisors in the enumerators' portal for survey.

On random calls to registered mobile numbers of the registered Enumerators, the following lapses were found:

- (1) In a few cases, the mobile number is not being used by the Enumerator but rather used by family members or others.
- (2) In some cases, the person is not aware of her registration in the portal as Enumerators.
- (3) In a few cases, the registered mobile numbers are not in use.

Action-The District Collectors and the Commissioners of Municipal Corporations are instructed to sensitize the District Nodal Officers (DNOs), Nodal Officers of Municipal Corporations (NOs) as well as the Block Nodal Officers (BNOs) and Urban Local Bodies Nodal Officers (ULB NOs) for accurate registration of enumerators and supervisors in the enumerators' portal for the successful and smooth completion of the survey within the stipulated timelines. Further, steps should be taken with appropriate instructions to the enumerators and supervisors to keep their registered mobile numbers in use till the survey process is completed.

To meet any unforeseen situation, it was decided by the Commission to create an additional database of 10 % of enumerators more for each districts and municipal corporations. Upon deliberation, it was decided to raise the reserve percentage from 10 % to 20%. These 20% reserve enumerators shall also be included in the training schedule.

A separate database for enumerators (survey centre wise) for exigencies to be treated as additional resources needs to be registered in the survey portal.

Another database as contingent resources in the survey portal shall be prepared by registering the teachers as enumerators(survey centre wise), preferably teachers of schools of S.T. & S.C. Development, M & BCW Department along with the supervisors(preferably senior teachers of schools of S.T. & S.C. Development, M & BCW Department and from School and Mass Education Department as well as Extension Officers/other cadre officers of other Departments posted in Blocks/NACs/Municipalities/MCs/Tehsils)

The entire exercise of identification and registration of the contingent personnel in the contingent database will be completed by 30.03.2023.

Agenda Item No. 03- Review of the training program for the survey functionaries.

Observation-Some Districts and Municipal Corporations have lagged behind in appointing District Level Master Trainers (DLMTs), Municipal Corporations Master Trainers (MCMTs), Block Level Master Trainers (BLMTs) and Urban Local Bodies Master Trainers (ULBMTs).

Action- All the Districts and Municipal Corporations were instructed to complete the appointment of DLMTs/BLMTs/ULBMTs immediately in the Google Doc shared by the Commission so as to enable the Commission to start the training of District Level Master Trainers (DLMTs) with effect from 22.03.2023.

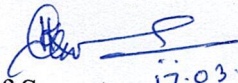
Any other observation -On reviewing the entire preparatory activities for survey, the Chief Secretary expressed his displeasure regarding delegation of powers by some District Nodal Officers (DNOs) and some Nodal Officers (NOs) of Municipal Corporations to down level officers which shows non -involvement of the DNOs and the NOs. This leads to poor performance of the Districts and Municipal Corporations.

Action-The DNOs and the NOs should take ownership of the duty assigned to them. Further, the District Collectors and the Commissioners of the Municipal

Corporations were impressed upon to have regular meetings with the officials concerned to review and monitor the survey activities. The Chief Secretary mentioned that there will be weekly review meetings with the District Collectors and the Commissioners of Municipal Corporations till the completion of the survey.

The Chief Secretary, in his closing remarks, emphasized that the survey is to be successfully carried out from 1st May 2023 to 27th May 2023 and the dateline cannot be even delayed for an hour. This survey is very crucial wherein full involvement of field officials is required. Any laxity with regard to non-adherence to the guidelines and instructions issued by the Commission shall be considered as negligence and shall invite serious consequences.

The meeting ended with vote of thanks to the Chair.


Chief Secretary 17.03.2023
Odisha